

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Berryhill Board of Education shall be open to the public. Any person wishing to attend board meetings in the capacity of an observer is welcome so that they may become better acquainted with the operations and programs of the district.

The board recognizes the value to school governance of public comment on educational issues. However, meetings of the board are conducted for the purpose of carrying on the business of the school district; they are not public hearings, but rather meetings held open to the public.

Therefore, pursuant to a proper agenda item, the board reserves the right to hear comments from residents of the district and the parents or guardians of students in the district on any action item listed on the agenda. In the absence of an agenda item opening the floor to public comments, none shall be received by the board.

Public Comments – General Guidelines

Individuals or groups wishing to speak during a public comment period listed on the meeting agenda must check in with the board clerk at least fifteen (15) minutes prior to the start of the board meeting. The individual must provide the following information, in writing, in order to speak before the board:

- Name and address of the individual;
- The agenda action item(s) the individual wishes to address;
- The organization the individual represents, or with which they are affiliated, if applicable.

Participants must be recognized by the president or other presiding officer and must preface their comments by an announcement of their name and group affiliation, if applicable. Comments of the speaker must relate to an action item on the meeting agenda.

Generally, participants shall be limited to comments of a maximum duration of three (3) minutes, unless altered by the presiding officer with the approval of the board. Regardless, all public comments during any one regular meeting shall be limited to no more than fifteen (15) minutes. No participant may speak more than once during a single meeting. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

No speaker shall be permitted to make comments on issues which are subject to remediation under policies and procedures of the board or district. In particular, the board will not hear either positive or negative comments about staff members or persons

connected with the district until those comments/complaints have reached the board through proper administrative procedures.

Board members will not respond to questions or comments addressed to them by members of the public during a board meeting. The board expects that comments will be appropriate, orderly, and civil, and, in its discretion, can discontinue public comment.

BERRYHILL PUBLIC SCHOOLS
Request to Address the Board of Education
(Public Participation)

I request to address the board of education on the following action agenda item(s):

I agree to adhere to the following guidelines:

- **My comments will be limited to the action agenda item(s) listed above, will not exceed 3 minutes, and must be made in a civil and courteous manner.**

- **In accordance with applicable legal requirements, I will not make comments on issues subject to remediation under board policies and district procedures – including positive or negative comments about staff or others connected with the district unless those items have reached the board through the proper administrative procedures.**

- **I will not use this as an opportunity for campaigning for or against a candidate for public office or any ballot measure.**

Name: _____

Organization name: _____

Address: _____

Phone: _____

Email: _____